



SUNNYFIELDS' COMPUTER USE AGREEMENT

WHEN I USE A COMPUTER, LAPTOP, OR THE INTERNET AT SCHOOL, I AGREE TO:

Keeping Safe

- I will keep my passwords secret.
- I will only log in with my own username.
- I will tell an adult if I see anything that makes me feel worried, upset, or unsafe.

Being Kind and Respectful

- I will use kind words when I am online.
- I will respect other people's work and not change or delete it.
- I will not share personal information (like my address, phone number, or photos) without permission.

Using Computers Properly

- I will only use the computer for schoolwork or as my teacher has asked.
- I will not look for or share anything rude, unkind, or inappropriate.
- I understand that what I type and the websites I visit are checked by teachers.

Taking Care of Equipment

- I will look after the computer, keyboard and any other equipment.
- I will not eat or drink near the computers.
- I will report any problems or damage straight away.

I know that if I do not follow these rules, I may lose the right to use the computers.
Serious misuse will be reported to my parents or carers.

